

## Procedure to Create Echo CD from EchoPac

The procedure below documents the transfer of a single echo from EchoPAC desktop to a media like memory stick/CD etc.

To perform these steps, a user must be logged in as ADM on EchoPAC . The EchoPAC software is loaded on billing desktop. Below are the login details:

Username: ADM

Password: ulsadm

### Step 1: Setting Up the Path to Media

The screenshot shows the EchoPAC PC SW-Only interface. The 'Config' menu item is highlighted with a red circle. The main window contains a search bar and a 'More' button. Below this are fields for patient information: Last Name, First Name, Patient ID, Birthdate (with a format hint '(mm/dd/yyyy)'), Age, Category (set to 'Cardiac'), Sex (with 'female' and 'male' radio buttons), Echolab, Diagn. code, and checkboxes for 'Images', 'Stress', 'No Report', and 'Category'. There are also fields for 'Born between' and 'Exam between' (with a 'Today' button). A 'Diagn. Phys' dropdown and 'Other ID' field are also present.

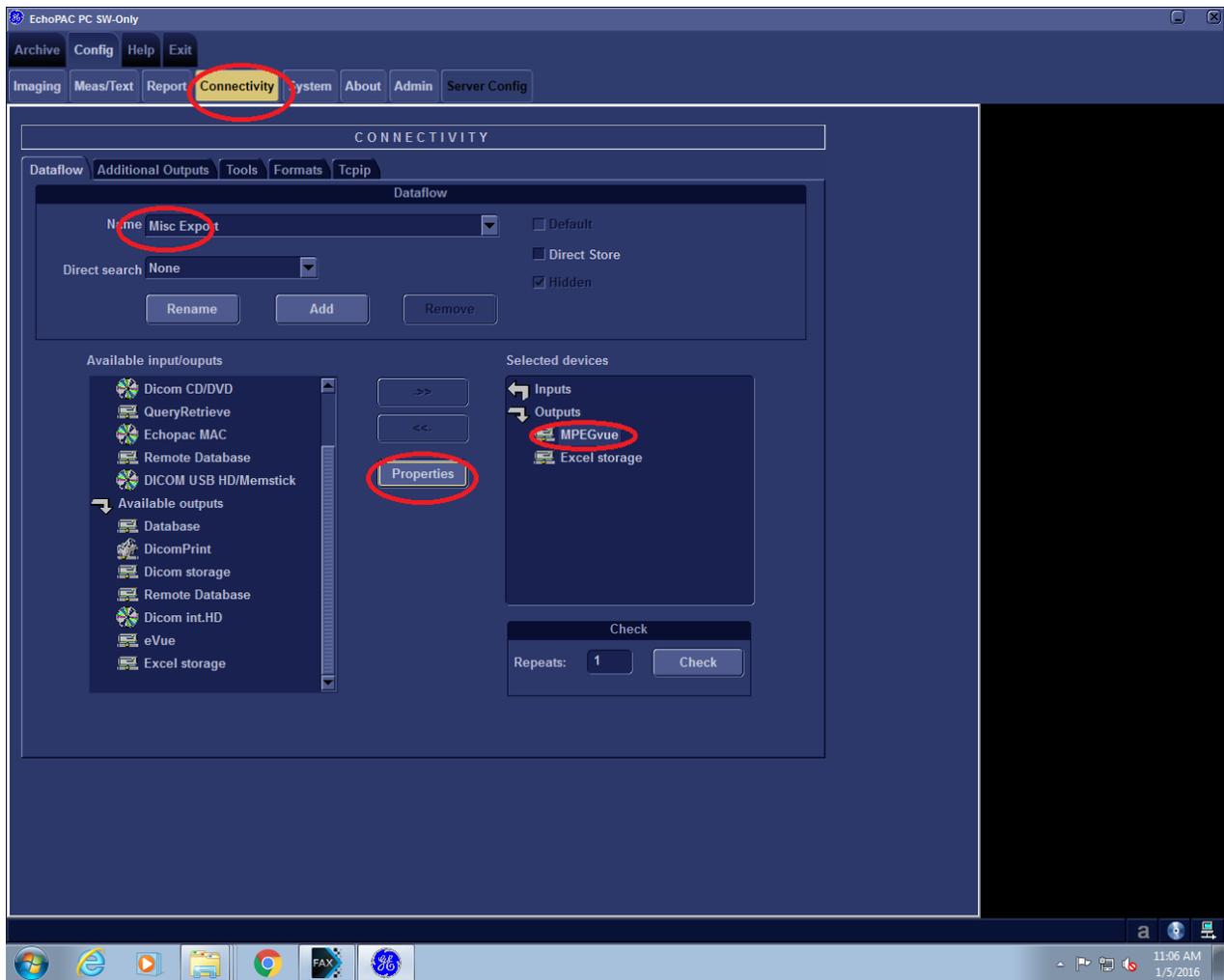
The 'Patient List' section shows '2 records fetched' and a table with the following data:

Last Name	First Name	Patient ID	Birthdate	Exam Date	Img	Str	Rep	Size	Code	Other ID
BIELAGA	MATEUSZ	1323a	03/09/1987	01/05/2016						
SERRANO	ROBERTO	16007	06/08/1948	01/05/2016						

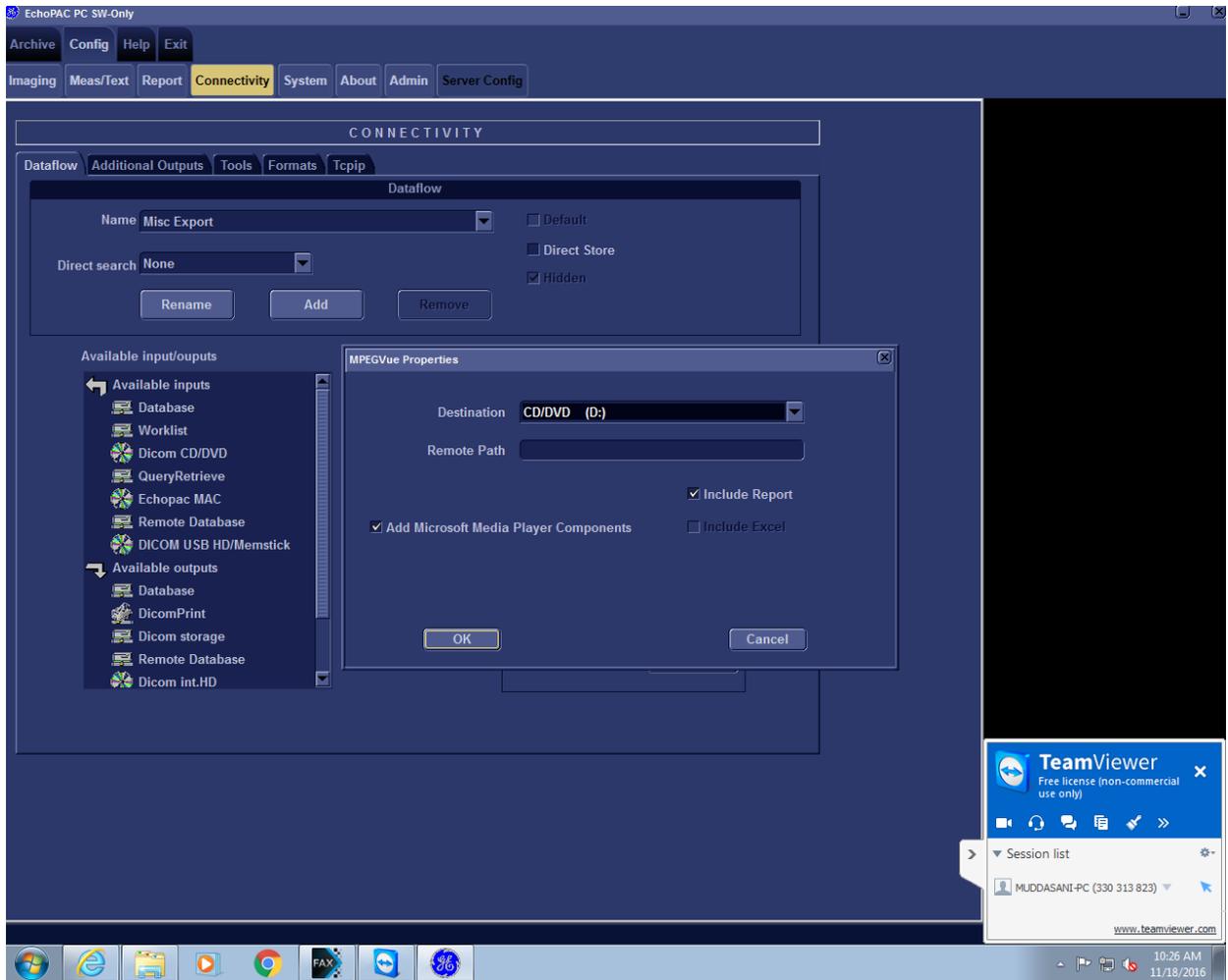
At the bottom, there are dropdown menus for 'Dataflow' (set to 'Local Archive - Int. HD') and 'Operator' (set to 'ADM').

On the right side, there is a 'Operator Login' section showing 'ADM' and a 'Dataflow' section showing 'Name Local Archive - Int. HD' and 'Image: \\WISCONSINArchive'. Below that is an 'Image disk' section with 'Capacity 931.3 GB' and 'Free space 828.5 GB', and a 'Spooler' section with 'Status UNSENT JOBS' and 'Jobs 1'.

The Windows taskbar at the bottom shows the time as 3:13 PM on 1/5/2016.



These actions setup the path to copy the study to the destination device.



## Step 2 : Echo Copy Operation

Operator Login  
ADM  
Dataflow  
Name Local Archive - Int. HD  
Imager \\WISCONSINArchive

Image disk  
Capacity 931.3 GB  
Free space 828.5 GB  
11.0 %

Spooler  
Status **UNSENT JOBS**  
Jobs 1

Last Name	First Name	Patient ID	Birthdate	Exam Date	Img	Str	Rep	Size	Code	Other ID
PALFREY	KATHY	13593	03/03/1954	06/02/2015	44	0	0	1300.0 MB		

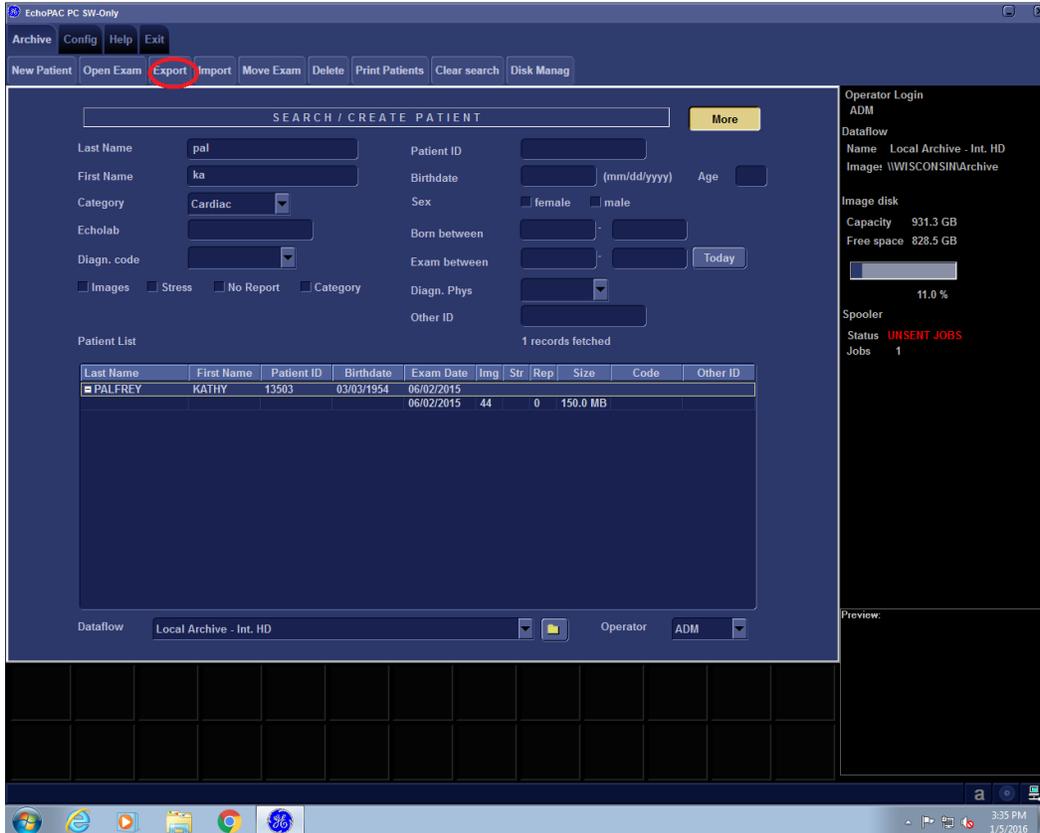
Dataflow Local Archive - Int. HD Operator ADM

EXPORT

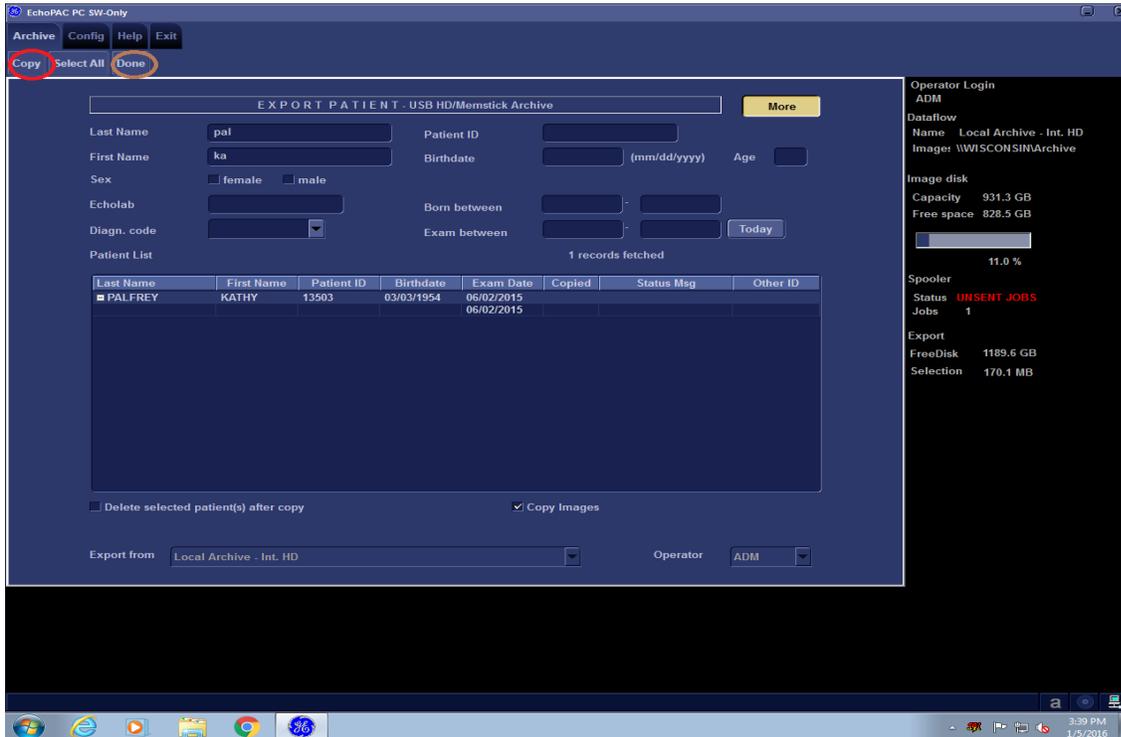
From: Local Archive - Int. HD → To: **To MPEGvue**

To change source press cancel and change current dataflow

OK Cancel



Once the path is correctly setup, select copy and a dialog box will appear that shows copying progress status. After the entire study has been copied, select Done as shown below.



**ATTENTION!!!!**

**IF YOU ARE UNABLE TO COPY THE STUDY,  
RETRY THIS PROCEDURE AFTER RESTARTING  
THE COMPUTER.**