

MCS RDP over RDGateway End User Instructions

- 1) Open your browser and click on go to: <u>https://rdgcent1.nextgenmcs.com/</u>
- 2) Click on the **Click Here** to reset your password hyperlink

		RD Web Access
nextgen W	ork Resources steApp and Desktop Connection	
		Help
	Domain/user name: Password: <u>Security</u> Warning By logging in to this web page, you confirm that this computer complies with your organization's security policy.	
	Sign in To protect against unauthorized access, your RD Web Access session will automatically time out after a period of inactivity. If your session ends, refresh your browser and sign in again.	
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- 3) Fill out the required fields. Type **Cent1\** and then your username in the first field.
- 4) Your password will be:

	RD Web Access
Nextgen Work Resources RemoteApp and Desktop Connection	
	Help
Domain\user name: Cent1\username Current password: New password:	
Confirm new password:	e
Windows Server 2016	Microsoft

5) You can close the browser and launch your NextGen RDP icon.



**Connecting to RDP:** 

- 1. The fully configured RDP provided by the MCS Engineer must be distributed to all end users
- 2. User will double click the RDP file where they will be prompted for the credentials created in the previous section

nter your	credentials
ese credenti	als will be used to connect to the following computers
rdgeast4.nex	tgenmcs.com (RD Gateway server)
19313.next	genmcs.com (remote computer)
	Licar name
	pser hame
	Password
	Domain:
Bama	mbar my cradentials
Kerne	hiber my credentiais
	OK Car

Updating an expired password:

- 1. Site: https://rdgeast6.nextgenmcs.com
- 2. Enter Username: username@west2.internal (usernames listed on user list)
- 3. Password: Current Password
- 4. You will be prompted to create a new password
- 5. Return to normal workflow

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RemoteApp and Desktop Co	z» nection	Help
	Domaintuser name: Password:	
	Security Warning: IIy logging in to this web page, you confirm that this computer complex with your organization's security policy.	
	Sign in	
	To protect against unsuthorized access, your RD Web Access session will automatically time out after a period of intactive, If your session ends, refresh your browser and sign in again.	
Windows Server 2016		Microsoft

Resetting a forgotten password:

1. Contact your Office Manager or Local IT for assistance