



MCS RDP over RDGateway End User Instructions

- 1) Open your browser and click on go to: <https://rdgcent1.nextgenmcs.com/>
- 2) Click on the **Click Here** to reset your password hyperlink

nextgen[®] healthcare Work Resources
RemoteApp and Desktop Connection

Help

Domain/user name:

Password:

[Click Here to reset your password.](#)

Security
Warning: By logging in to this web page, you confirm that this computer complies with your organization's security policy.

To protect against unauthorized access, your RD Web Access session will automatically time out after a period of inactivity. If your session ends, refresh your browser and sign in again.

Windows Server 2016 Microsoft

- 3) Fill out the required fields. Type **Cent1** and then your username in the first field.
- 4) Your password will be:

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Domain/user name:

Current password:

New password:

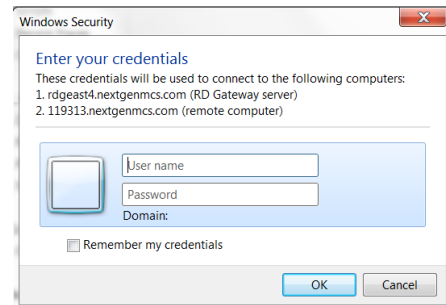
Confirm new password:

Windows Server 2016 Microsoft

- 5) You can close the browser and launch your NextGen RDP icon.

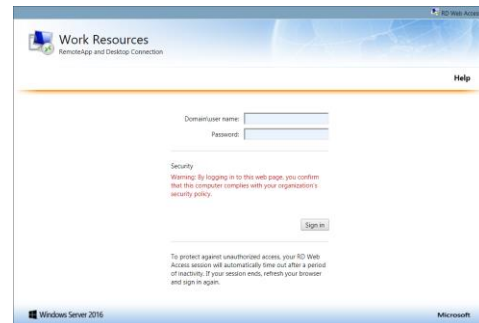
Connecting to RDP:

1. The fully configured RDP provided by the MCS Engineer must be distributed to all end users
2. User will double click the RDP file where they will be prompted for the credentials created in the previous section



Updating an expired password:

1. **Site:** <https://rdgeast6.nextgenmcs.com>
2. **Enter Username:** *username@west2.internal* (usernames listed on user list)
3. **Password:** *Current Password*
4. You will be prompted to create a new password
5. Return to normal workflow



Resetting a forgotten password:

1. Contact your Office Manager or Local IT for assistance