Geetha M. Reddy, MD, FACC

Procedure: Refiling Procedure

How can I have the System Pull the TPL code onto my Secondary Claims instead of the Payer ID. (Loop 2330B REF*2U)

There are 3 different loops/segments the TPL code can pull into, depending on the secondary payer's requirements.

1. In File Maintenance, select Master Files > System > Payers. The Payers List dialog box will display.
2. Open **the Secondary Payer requiring** this information. The Modify Payer Information window will display.

3. Go to the System tab, select COB Electronic Claims sub-tab and enable the appropriate option(s), depending on where the payer wants to see this information.

     Populate 2330B NM109 with primary Carrier/TPL Code
     Populate 2430 SVD01 with primary Carrier/TPL Code
     Populate 2330B REF*2U with primary Carrier/TPL Code

4. Verify the TPL Code is entered on the **Primary Payer Master** > System > Claims sub-tab in the TPL Code field.

5. Verify the TPL number exists in the **Primary Insurance Maintenance** Window for the **primary payer attached to the patient's encounter**. (existing encounters only)
     New encounters will not need step 5

6. Flag encounters for rebill and rebill claims to submit to clearinghouse.