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Policy: Illinois Department of HFS

Effective Immediately:

Patients who are presenting to our office with Illinois Department of HFS (Medical Card) have to be checked against website that had been created for all.

To log in please follow these steps:

- 1. enter into a browser <u>https://secure.myhfs.illinois.gov</u>
- 2. Go under Registered Users and click on Login Here.
- 3. Enter your password that you chosen during registration confirmation
- 4. Select Internet Electronic Claims System (IEC)
- 5. Go under *Eligibility Inquiry* enter required patient information
- 6. Read through all information to make sure which plan is patient covered under

This is a requirement due to issues we have with processing the claims and denials. Incorrect cards are being given by the Illinois Department of HFS causing confusion as to which plan is patient falling under. This policy is created to reduce denials due to timely filling if patient to be found having one of the HMO policies either Illinicare or Aetna Better Health. Patient should not be seen without first Insurance verification with the website.